

Education Centre Management Committee Member Application Form

Personal details (please print)

Title:

First Names:

Surname:

Previous Names:

Address and Postcode:

Contact Address (if different):

E mail address:

Daytime telephone:

Evening telephone:

Mobile:

Date of Birth:

Other information

How did you find out about management committee member vacancies (e.g. website, told by a friend etc.)?

Area of Hampshire in which you are interested:

If you wish to be considered for specific education centres only please list your preferences below:

Have you ever been or are you currently a management committee member or governor?
Yes No

If yes, please give details of the centre or school, type of governor and period of office:

Are you willing to attend training?

Yes No

Note: in the case of parent/staff member applications the following two sections will form the election statement if one is necessary.

Reasons for applying:

Please outline below your reasons for applying.

Experience and personal skills:

Please give details of any experience skills, abilities and interests you have that demonstrate you meet the criteria set out by the management committee in its advert for this post.

References: If applicable, for appointed management committee member applications only. This section is not required for parent/staff management committee member applications. Please provide contact details for two referees. These can be business or personal references.

Referee 1:	Referee 2:
Name: Address: Telephone: Email: Relationship to you:	Name: Address: Telephone: Email: Relationship to you:

Vetting

Management committee members may be asked to apply for an enhanced criminal records certificate. "Spent" criminal records and other relevant information may legitimately be disclosed when individuals are involved with education centres. If you are aware of any information which may be disclosed, you may wish to discuss its relevance with the centre or Governor Services in advance of your application.

The details below are a summary of the qualification and disqualification regulations that relate to management committees. They can be seen in full on our website at:
<http://www3.hants.gov.uk/education/governors/school-governor-application.htm>

Please seek advice from your centre or Governor Services if you think you may be affected. Our contact details can be found at:
<http://www3.hants.gov.uk/education/governors/governorcontacts.htm>

Disqualification Criteria

The following text summarises the qualification and disqualification regulations which can be seen in full on our website. Please seek advice if you think you may be affected.

A member must be aged 18 or over at the time of their election or appointment. A person cannot hold more than one membership at the same education centre.

A person is disqualified from holding or from continuing to hold office as a member if they:

- are a registered pupil of the education centre;
- are detained under the Mental Health Act 1983;
- have failed to attend meetings for six months;
- are bankrupt or have had their estate sequestrated;
- are disqualified from being the proprietor of any independent school or from being a teacher or other employee in any unit or group of units;
- are subject to a disqualification order or disqualification undertaking under companies legislation or an order concerning insolvency;
- have been removed from the office of trustee for a charity on grounds of misconduct or mismanagement or from being concerned in the management or control of any body;
- are included in the list of those considered by the Secretary of State as unsuitable to work with children;
- are subject to a direction of the Secretary of State under section 142 of Education Act 2002;
- are disqualified from working with children or from registration for child minding or providing day care;
- have received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a member or since becoming a member;
- have received a prison sentence of 2.5 years or more in the 20 years before becoming a management committee member;
- have at any time received a prison sentence of five years or more;
- have been fined for causing a nuisance or disturbance on educational premises during the five years prior to or since appointment or election as a management committee member;
- refuse to make an application for a criminal records certificate.

In addition:

A person is disqualified from appointment as a **LA member** if they are eligible to be a staff member of the education centre.

A person is disqualified from appointment as a **community** member if they:

- are eligible to be a staff member at the education centre, or
- are an elected member of the local authority to which the Education Centre belongs

A person is disqualified from election or appointment as a **parent member** if they are:

- an elected member of the LA, or
- if they work at the centre for more than 500 hours in any year.

In addition a person may only be **appointed** as a parent member if they are:

- a parent of a registered pupil at the education centre, or if that is not possible;
- a parent of a former pupil of the education centre, or if that is not possible;
- a parent of a pupil registered at another education centre or at a maintained school in the area of the authority or if that is not possible;
- a parent of a child of or under compulsory school age, or if that is not possible
- a parent.

Data Protection

The information that you provide on this form will be held on a computerised database maintained by the data controller (Hampshire County Council). Your data will be used in accordance with the principles set out in the Data Protection Act 1998, which protects the right to privacy of individuals whose personal details are held by the data controller. Hampshire Governor Services will only make candidate details available within the Local Authority; to Education Centres and their management committees; the Department for Education or any other body involved with the recruitment or support of management committee members in Hampshire.

Declaration

I have read the summary of regulations above and confirm that I am not disqualified from serving as a management committee member and that in the event that I am appointed to the management committee, I will notify the clerk to the management committee immediately should I become disqualified during my term of office. I understand that it is an offence to serve as a management committee member whilst disqualified.

I agree to the information given on this form being recorded and used by Hampshire Governor Services and the Education Centre at which I will be management committee member in accordance with the Data Protection Act and confirm that it is correct and complete to the best of my knowledge and belief.

Signed:

Date:

Clerk's use only

Education Centre:

I confirm that the person named on this form has been appointed / elected to the management committee and their proof of identity has been checked.

Type of management committee member:

Date of appointment / election (please delete as appropriate):

Signature:

Clerk to the Management Committee

Date:

Date Clerk's Write Access system updated:

Equalities monitoring

We positively welcome applications from all members of the community. It would help us monitor community representation and encourage under represented groups to come forward if you are willing to provide us with some personal information: How would you describe yourself (please tick boxes below)?

I do not wish to provide this information

Gender Male Female

Age: 18 – 30 31- 50 51-65 66+

White: English / Welsh / Scottish / Northern Irish / British
 Irish
 Other White background
 Gypsy/Irish Traveller

Mixed White & Black Caribbean
 White & Black African
 White & Asian
 Other Mixed / Multiple Ethnic background

Asian/Asian British Indian
 Pakistani
 Bangladeshi
 Chinese
 Other Asian background

Black/Black British Caribbean
 African
 Other Black background

Arab/other ethnic group Arab
 Any other ethnic group (please specify)

People with disabilities

The law says a person is disabled if they have “a physical or mental impairment which has a substantial and long term adverse effect on a person’s ability to carry out normal day-to-day activities”.

Do you consider yourself to have an impairment of this type? Yes No

If yes – please could you tick any of the following descriptions that may apply to you:

Mobility difficulty Learning difficulty
Hearing difficulty Mental health issues
Difficulty seeing Other

This information will be handled sensitively to ensure you are supported as you wish.