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**Referral Form**

Please fill in the form below to refer a new student to the Elevate with Greenwood Package, and email to [n.pallett@greenwood.hants.sch.uk](mailto:n.pallett@greenwood.hants.sch.uk)

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| --- | --- | --- | --- | --- |
| **Name of student:** |  | | | |
| **Date of Birth:** |  | | | |
| **Gender**  **(assigned at birth):** | Male 🞎 Female 🞎 Prefer not to say 🞎 | | | |
| **Currently identifying as:** | Male 🞎 Female 🞎 Prefer not to say 🞎 | | | |
| **Name of Parent/Carer**  ***(Please put both parental contact details if appropriate)*** | Contact 1: | | Contact 2: | |
| **Parental responsibility**  ***(Please tick)*** |  | |  | |
| **Student Address:** |  | | | |
| **Parent / Carer contact number (s):** | Contact 1:  Contact 2: | | | |
| **Parent / Carer email address:** | Contact 1:  Contact 2: | | | |
| **Additional information:**  ***(Please tick))*** | Entitled to Free School Meals?  🞎 | Pupil Premium?  🞎 | | Service Child?  🞎 |

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| **Year Group:** |  |
| **EHCP?** | Draft EHCP 🞎  Full EHCP 🞎 |
| **Required start date:** |  |
| **End date:**  ***(6-week minimum period)*** |  |
| **Basic Package (Charged at £250 per week) Please tick the required English and Maths level:** | 45 Minute Welfare Check 🗹  GCSE English 🞎  GCSE Maths 🞎  Functional Skills English 🞎  Functional Skills Maths 🞎  KS3 English 🞎  KS3 Maths 🞎  *\*KS3 lessons - Please indicate below if your pupil requires a slower paced lesson* |
| **Additional Subjects (Charged at £65 per week per subject):** | GCSE Science 🞎  GCSE English Literature 🞎  GCSE History 🞎  GCSE Geography 🞎  KS3 Science 🞎  KS3 Humanities 🞎 |
| **Additional Services/ Interventions *(additional costs may be applicable)*** | Social interaction 🞎  CBT 🞎  Reintegration back to school 🞎  Other therapeutic interventions (please state below): |
| **Students attendance:** |  |
| **Students current working levels:** |  |
| **EAL support?**  ***(Please tick if appropriate)*** |  |
| **Reading age?** |  |
| **Does your student have access to a laptop?** | Yes 🞎  No 🞎 |

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| **Referral Reason:** |  |
| **Expected Outcomes:** |  |
| **Safeguarding Concerns (especially safeguarding in the home environment):** |  |
| **Safeguarding Lead Contact Details:** | Name:  Emails: |
| **Medical Needs:** |  |
| **Details of students social, emotional and behavioural difficulties and any strategies’ that have been implemented:** |  |
| **Agencies currently working with the student:** | Willow 🞎  YOT/YCP 🞎  MHST 🞎  CAMHS 🞎  Catch 22 🞎  Other (Please state below): |
| **Alternative provisions / Other commitments:** | Please state any Alternative Provisions / and or, other commitments your student has e.g. time on the school site that a student undertakes, as well as the days and time/s that these occur. Every effort will be made to create an Elevate with Greenwood package around these: |
| **Contact details of main contact at mainstream school:** | Name:  Email:  Contact Number: |
| **Head Teacher signature:** |  |
| **Date:** |  |

Please note:

* There is a 6-week minimum sign up period.
* Elevate with Greenwood can support schools with Functional Skills and Entry Level exam entries, completion and administration at a cost.
* It is the referring school’s responsibility to make GCSE exam arrangements for their pupils, including the SLE (Spoken Language Endorsement) for the English Language GCSE.
* Schools are responsible for completing, Reduced Hours Provision paperwork, to Hampshire County Council.